



## PERSONAL INFORMATION

Ana Martu



Sex Female | Date of birth

| Nationality Romanian

## JOB APPLIED FOR

## WORK EXPERIENCE

21 January 2007 – Present

**Architect**

sc MAR DECO SP srl, Bucharest (Romania)

Business or sector Construction

01 June 2001 – 18 January 2007

**Illustrator**

sc ARHITECTURAL srl, Bucharest (Romania)

Business or sector Construction

## EDUCATION AND TRAINING

December 2012

**Mediator**

Mediation Board - Edumonde Mediation, Bucharest (Romania)

Mediation and Alternative Dispute Resolution certify

February 2011 – March 2011

**Desktop publishing**

MCPN - CPPC training courses, Bucharest (Romania)

2006 – 2008

**Master Degree**

Academy of Economic Studies, Bucharest (Romania)

Business Management

2000 – 2006

**Bachelor of Arts**

"Ion Mincu" University of Architecture and Urbanism, Bucharest (Romania)

Architecture, Design

1997 – 2000

**Baccalaureate Diploma**

Nicolae Tonitza Highschool, Bucharest (Romania)

Stage designer

PERSONAL SKILLS

Mother tongue(s) Romanian

Other language(s)

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	C1	C1	C1	C1	B2
French	A2	A2	A1	A1	A1

Levels: A1/A2: Basic user - B1/B2: Independent user - C1/C2: Proficient user  
Common European Framework of Reference for Languages

Communication skills Team spirit - working with different specialities

Good ability to adapt to multicultural environments - Experience abroad

Organisational / managerial skills

Good experience in team management - working, voluntary, leisure activities  
 Administration of budgets - mainly working and in private as well

Job-related skills

Painting, Drawing, Writing clearly  
 Managing people  
 Having the ability to relay technical data to non technical work colleagues.

Computer skills

Photoshop, CorelDraw, Autocad, Word, PowerPoint

05.05.2022

