



The International Union of Architects, a non governmental international organisation, is seeking for its headquarters based in Paris an:

Assistant (F/M), partnership development / event marketing

Task description

Research, development and follow-up of industrial and commercial partnerships:
Prospecting new partners, organisation of events, coordination with internal and external interlocutors, public relations, follow-up to exchanges and correspondence

Competence

Event planning

Fund raising

Fluent English and French, written and oral

Profile

Higher education in marketing and communications

Sensitivity to a multicultural environment

Excellent interpersonal relations

Sense of organisation

Conditions

Fixed-term contract

Work place : the organisations headquarters in Paris

Post to be filled y January 2014 at the latest

Candidatures

Letter in English and French + CV + 2 references

To be addressed by 15 September 2013 at the latest

UIA

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or by e-mail email to uia@uia-architectes.org