



The International Union of Architects, an international non-governmental organisation, is seeking for its headquarters in Paris an:

Assistant (F/M)- International architecture and town planning competitions and prizes

Description of main functions

Assistance to organisers of international competitions and prizes in accordance with the UIA-UNESCO regulations concerning international competitions in architecture and town planning

Seeking out new competitions to develop this sector

Organisation of the UIA Prizes

Follow-up of the UIA Competitions Commission

French-English translation work

Competence and required qualities

Perfectly fluent in English and French, oral and written

Quality French-English translations

Capacity for synthesis

Profile

Higher education

Experience in working on international level

Interest in contemporary architecture

Experience in the field of awards and competitions

Sense of contact and diplomacy

Conditions

French law part-time contract

Work location: organisation's headquarters in Paris

Post to be filled by beginning November 2013 at the latest

Candidatures

Letters in English and French + CV + photo + 2 references

To be addressed by 31 August 2013 to

UIA

BP 158

75755 Paris cedex 15 France

Or by email: uia@uia-architectes.org